



## 03 Food safety and nutrition procedures

### 03.04 Menu planning and nutrition

Food supplied for children provides a healthy and balanced diet for growth and development. Foods containing any of 14 allergens identified by the FSA are identified on menus. The setting follows dietary guidance to promote health and reduce risk of disease caused by unhealthy eating. When planning menus, the setting manager and food handlers ensure that:

- Menus reflect cultural backgrounds, religious restrictions and food preferences of some ethnic groups.
- Menus are clearly displayed so that parents and staff know what is being provided.
- Foods that contain any of the 14 major allergens are identified on the menu that is displayed for parents/carers.
- Parents/carers must share information about their children's particular dietary needs with staff when they enrol their children and on an on-going basis with their key person.
- Key persons regularly share information about the children's levels of appetite and enjoyment of food with parents/carers.
- Staff refer to [Eat Better, Start Better - Foundation Years](#). (Action for Children 2017)
- The manager maintains a record of children's dietary needs in a Food Allergy and Dietary Needs folder.

#### **Pre-prepared cook chilled meals and hot meals from suppliers**

If the setting uses a food supplier to provide either hot meals prepared off site or chilled/frozen meals to be heated on site, the supplier's instructions for safe storage, heating and serving must be followed.

- Ingredients are checked to identify allergens (this will be clearly indicated on packaging).
- A temperature probe is used to check that cook chilled foods are heated correctly.
- Foods delivered hot are checked as above.
- Foods are served within the time stipulated by the supplier.
- Left-overs are not kept and reheated for another day.
- The guidance in Safer Food Better Business (Food Standards Agency 2020) is always followed.

#### **Packed lunches**

Where children have packed lunches, staff promote healthy eating, ensuring that parents/carers are given advice and information about what is appropriate content for a child's lunch box. Parents/carers are also advised to take measures to ensure children's lunch box contents remain cool i.e. ice packs, as the setting may not have facilities for refrigerated storage.

This policy was adopted by	Blackberry Lane Pre-School & Nursery	
On	February 2025	
Date to be reviewed	February 2026	
Signed on behalf of the provider		
Name of signatory	Mrs D Gibson	
Role of signatory (e.g. chair, director or owner)	Manager	Director